**THE 2014-2015 SPRING SEMESTER DORM APPLICATIONS**

* **2014-2015 Spring Semester:**
* **For Undergraduate Students: February 11 - June 18**
* **For Preparatory Students: February 11 - June 15**

**For current residents who plan to continue to stay in the dorms during the 2014-2015 Spring Semester:**

The 2014-2015 Spring Semester Housing Fees can be paid (cumulatively per semester/4.5 months)

between **January 10 and January 19, 2015**.

* Unless you wish to change your room, you may continue to stay in your current room during the 2014-2015 Spring semester.
* In order to complete your check-in procedures for the 2014-2015 Spring Semester, you need to visit the Dorm Management Office, sign the necessary forms and claim your new room cards/keys.
* If you wish to change your room, you need to personally submit an application to the Dorm Management Office. Room change requests will be evaluated based on current availability and in the order received, once you sign the necessary forms.
* Furthermore, you will be credited/debited on SIS for any price difference due to the assignment of different room types. If you are debited, you may pay the due amount using one of the following payment options. If you are credited, then you need to visit the Dorm Management Office in person to fill out the necessary forms.

**Payment Options:**

Debit/Credit Card: To establish your payment, please visit the Özyeğin University website, click the e-payment link on the main page, and enter your Student Number, TR/Foreigner ID Number.   
  
Cash: You may make your payment in cash at Fibabank branches. For your cash payments, please provide your student number and let the bank official know that the payment is for your housing fees/security deposit.

**For current residents who plan to check out :**

* Current residents who wish to move out of the dorms must fill out the Dormitory Check-Out Form, vacate their rooms, and return their room keys/cards at the latest by **January 30, 2015**.

**ATTENTION!!!!**

  **Please be informed that students who fail to complete their check-out procedures will be considered to continue to stay in the dorms during the 2014-15 Spring Semester. Accordingly, such students will be automatically debited for their room fees on SIS.** **Therefore we cordially remind you to duly complete your check-out procedures in order to avoid being debited on the system.**

**For first-time applicants:**

First-time applicants must visit the Dorm Management Office in person to submit their dorm applications for the 2014-2015 Spring Semester.

Rooms will be assigned based on current availability and in the order the applications received.

**First-time applicants must complete the following steps in order to be eligible to stay in the dorms during the 2014-15 Spring Semester:**

* Payment of the security deposit. (The security deposit is 500 TL)
* Security deposits can be paid between **January 10 and January 19, 2015**.

(Students awarded with housing scholarships are also required to pay the security deposit.)

* Payment of the room fees set forth for the assigned room type.
* Submission of the required medical reports to the Dorm Management Office.

(Hepatitis B and C markers, HBsAg, Anti HCV, and HIV test, PA Chest Radiograph and medical report)

* All residents must sign the Dormitory Directives before checking in the dorms.

**Payment Options**

Debit/Credit Card: To establish your payment, please visit the Özyeğin University website, click the e-payment link on the main page, and enter your Student Number, TR/Foreigner ID Number.   
  
Cash: You may make your payment in cash at Fibabank branches. For your cash payments, please provide your student number and let the bank official know that the payment is for your housing fees/security deposit.

For installment plans, detailed information is available on the Özyeğin University website under the “Fees and Payment” menu. Security deposits must be paid in advance.  
([http://www.ozyegin.edu.tr/Ogrenci-Hizmetleri/Ucretler-ve-Odemeler/Odemeler](http://ozyegin.edu.tr/Ogrenci-Hizmetleri/Ucretler-ve-Odemeler/Odemeler))

**IMPORTANT DATES AND REMINDERS FOR THE 2014-2015 SPRING SEMESTER**

* All residents must sign the Dormitory Directives posted on the Özyeğin University website before checking in the dormitories.
* The university reserves its right to make revisions to the dormitory directives as deems necessary during the academic year. All residents must adhere to the dormitory directives during their stay at the OzU dorms. Any violation of the dormitory directives might result in the disicplinary actions of warning, reprimand or suspension as per effective procedures.
* The updated housing fees are available on the Özyeğin University website.

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| **Payment Period for Security Deposits**  **(For New Applications)** | **January 10 - January 19, 2015** |
| **Due Date for Check-Outs**  **for Fall Semester Residents**  **(Preparatory Program Students)** | **January 30, 2015** |
| **Due Date for Check-Outs**  **for Fall Semester Residents**  **(Undergraduate Students)** | **February 2, 2015** |
| **The 2014-2015 Spring Semester**  **Housing Fee Payments** | **January 10 - January 19, 2015** |
| **Start of Classes**  **for the 2014-2015 Spring Semester** | **February 9, 2015** |